

C O N F I D E N T I A L

WAR DEPARTMENT  
Military Intelligence Service  
WASHINGTON

MID 319,1

2 November 1944

CIRCULAR LETTER NO. 45b

SUBJECT: Reporting of Information,

TO: All Military Attaches, Military Observers, Military Liaison  
Officers, and JICA's.


1. Circular Letter No. 45, dated 1 August 1944, and Circular Letter No. 45a, dated 4 October 1944, with their inclosures, are hereby rescinded. All copies of both letters will be destroyed immediately.

2. Inclosed herewith is a memorandum setting forth the basic principles to be followed in reporting information. In such reporting, it is desired that quality rather than quantity be stressed.

3. Also inclosed is a new "Tentative List of Information Desired by MIS." This list shows the items to which it is desired that high priority be given by field personnel.

4. You will receive soon a copy of the "Basic Intelligence Directive," a publication now in preparation which will replace the present "Index Guide" and which will contain detailed, standing instructions for the writing of reports.

5. Since the issuance of Circular Letter No. 45, the general quality of reporting has shown commendable improvement. Constructive suggestions from the field have been most helpful in improving the Washington phase of MIS teamwork. Keep us on our toes by continuing to send in constructive suggestions.

  
R. A. OSMUN,  
Brigadier General,  
Chief, Military Intelligence Service.

2 Incls:

Incl - 1 Memo

Incl - 2 "Tentative List  
of Info Desired by MIS."

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